

**CARLYNTON SCHOOL DISTRICT**

**Special Voting Meeting**

**February 12, 2018**

**Carlynton Jr.-Sr. High School Cafeteria – 7:00 pm**

**MINUTES**

The Carlynton School District Board of Education held a special voting meeting February 12, 2018 in the junior-senior high school cafeteria. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, LeeAnne O'Brien, Caleb Richardson, Christine Simcic and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Russ Lucas, and Director of Fiscal Affairs Chris Juzwick. No audience members were present.

**CALL TO ORDER** – *President Schriver called the meeting to order at 7:04 pm. Mr. Juzwick led the pledge. The roll was call by Recording Secretary Michale Herrmann. Director Mendoza was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

*Dr. Peiffer said he and Mr. Juzwick have worked to develop the preliminary budget with a goal to uncover every opportunity to raise revenue for the district. Mr. Juzwick presented a synopsis of the preliminary budget, discussing main objectives, an overview of the fund balance, and an expense budget with concerns going forward. He provided graphs to illustrate revenue trends and comparisons, and a pie chart to highlight an overview of expenses. The presentation included a breakdown of expenses by department and offered suggestions to curb spending. The preliminary budget, though conservative, reveals a \$700,000 shortfall. Suggestions to raise revenue included increasing rental opportunities, providing budgets to departments, recovering delinquent taxes, and/or sale of property.*

**I. Finance**

Director Zaletski moved, seconded by Director O'Brien, to approve the resignation of Board Secretary William Reilly, effective immediately, and appoint Christopher Juzwick, Director of Fiscal Affairs and Budget, to said position; (Finance Item #0218-01)

*And the 2018-2019 Proposed Preliminary Budget in the amount of \$28,382,386 with the intent to request approval from the Pennsylvania Department of Education for a referendum exception up to the maximum permitted by law. The Board Secretary will give public notice of this action through publication in the newspaper. (Finance Item #0218-02) By a voice vote, the motion carried 8-0.*

**OLD BUSINESS:** *None*

**NEW BUSINESS:** *None*

Resignation and Appointment  
of Board Secretary

2018-2019 Proposed  
Preliminary Budget

**OPEN FORUM:** *None*

**ADJOURNMENT:**

With no further business, Director Honchar moved for adjournment at 7:26 pm, seconded by Director O'Brien. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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Christopher Juzwick, Board Secretary

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Michale Herrmann, Recording Secretary